

Report of: Executive Member for Finance, Performance and Community Safety

Meeting of:	Date	Ward(s)
Executive	4 January 2018	All

Delete as appropriate	Exempt	Non-exempt
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SUBJECT: Annual Health and safety performance report 2016 to 17

1. Synopsis

- 1.1 This document contains the annual health and safety performance report, which summarises the council's corporate performance between **01 Apr-16 to 31 March 2017**, highlighting significant risks faced by employees, or its contractors, service users and members of the public and the control measures developed to reduce or eliminate them.

2. Recommendations

- 2.1 To approve the Annual Health and Safety Performance Report attached at Appendix 1.

3. Background

- 3.1 Managing corporate risk is a key issue for all organisations in the public, private and voluntary sectors. One key risk area is the health and safety of a company's employees, of its contractors, service users and members of the public, who may be affected by its activities.

Health and Safety Reports

The Government and the Health and Safety Executive (HSE) believe that companies reporting on health and safety performance to common standards will help achieve national health and safety targets. This report explains how the council have addressed health and safety issues in our published report on our business activities and performance.

As a minimum the council's report addresses key health and safety issues including the effectiveness of our systems for controlling health and safety risks. The performance reporting includes the following information:

- The broad context of our policy on health and safety;
- The significant risks faced by our employees and others and the strategies and systems in place to control them;
- Our health and safety objectives. These relate to our written statement of health and safety policy (and the arrangements for implementing the policy), required by Section 2(3) of the Health and Safety at Work etc. Act 1974.
- Report on our progress towards achieving our health and safety objectives within the current reporting period, and on our health and safety plans for the forthcoming period.
- The arrangements for consulting employees and involving safety representatives

In addition, the report provides data, on our health and safety performance covering:

- The number of injuries, illnesses and dangerous occurrences which have been reported to the Health and Safety Executive in accordance with the Reporting of Injuries Diseases and Dangerous Occurrences Regulations 1995 (RIDDOR). This data distinguishes between fatalities, other injuries, illnesses and dangerous occurrences;
- The number of other cases of physical and mental illness, disability or other health problems that are caused or affected by someone's work as reported during the current period;
- The number of health and safety enforcement notices served on the council and information on what the notices require the council to do;
- The number and nature of convictions for health and safety offences sustained by the council, their outcome in terms of penalty and costs, and what has been done to prevent a recurrence; and
- The total cost to council of the occupational injuries and illnesses suffered by our staff in the reporting period.

4. Implications

4.1 Financial implications:

All of the remaining actions identified in the Performance Report can be contained within the Health and Safety budget.

4.2 Legal Implications:

The council's obligations in respect of health and safety are set out in the body of the report and there is nothing further to add.

4.3 Environmental Implications

There are no environmental issues arising.

4.4 Resident Impact Assessment:

The council must, in the exercise of its functions, have due regard to the need to eliminate discrimination, harassment and victimisation, and to advance equality of opportunity, and foster good relations, between those who share a relevant protected characteristic and those who do not share it (section 149 Equality Act 2010). The council has a duty to have due regard to the need to remove or minimise disadvantages, take steps to meet needs, in particular steps to take account of disabled persons' disabilities, and encourage people to participate in public life. The council must have due regard to the need to tackle prejudice and promote understanding.

A Resident Impact Assessment has not been completed because this documentation has no impact on residents.

5. Reason for recommendations

5.1 Are contained within the performance report

Appendices: Appendix 1 – Annual Health and Safety Performance Report 2016 to 17

Background papers: None

Final report clearance:

Signed by:



20 December 2017

Executive Member for Finance, Performance
and Community Safety

Date

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